



Greyfriars Academy School

Parent Governor

Nomination Invitation

Dear Parent/Carer,

I am writing to you to invite you to stand for election as a local governor on the Academy Stakeholder Committee or to nominate another parent to do so. We currently have *two* vacancies and the term of office is 4 years.

Under UET's Articles of Association, local governing bodies are constituted as Academy Stakeholder Committees, the duties of which are:

to support the Trust Board and the school in developing and maintaining effective links within the school's communities, communicating openly and frequently as appropriate and ensuring the school meets its responsibilities to its stakeholders.

In addition to their role as members of the ASC, Academy Stakeholder Governors with appropriate skills, experience or training (which the Trust will provide) may be appointed by the Trust Board to undertake specific additional responsibilities, for example –

by joining pupil reintegration meetings,

staff selection panels,

panel hearings,

or joining monitoring visits, including for safeguarding, PPG, SEND, health and safety.

If you would like to find out more about the role of an Academy Stakeholder governor, further information is available on the school website.

Who can apply?

To be able to volunteer, you need to be a parent, carer (or someone who has parental responsibility) for a child at the Greyfriars Academy. You do not need any specific qualifications, the most important thing is to have a keen interest in the school and be prepared to play an active part in the ASC's work. The enclosed sheet summarises the circumstances under which someone cannot serve as a local governor on the Academy Stakeholder Committee.

To fulfil the role, you will need to:

- attend regular meetings (around 2-3 each year)
- visit the school occasionally
- do some background reading
- take part in induction training and ongoing development (which will be provided for you)

Every governing board needs a balance and diversity of knowledge, skills and experience. The governing board would welcome applications from:

- Human Resources (HR) and Personnel
- Strategic Planning
- Scrutiny
- Technology / IT Skills
- Market research / Publicity / Encouraging Participation

How to apply

If you would like to apply, please complete the enclosed nomination form and return it to the school office by the 21st April 2023. If you are putting someone else forward for nomination, please make sure they are happy for you to do so.

If there are more nominations than vacancies, we will conduct a secret ballot. If that is necessary, voting papers and instructions will be sent to all parents and carers.

Yours faithfully,

Clerk to the Governors,

Returning Officer.



Election of staff governor to serve on the Academy Stakeholder Committee

Name: _____

Signature of person nominated:

Signature of proposer (if different to nominee):

Name and address in BLOCK letters of proposer (if different to nominee):

Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of staff governor

I confirm (i) that I am willing to stand as a candidate for election as a staff governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the Articles of Association and the Education (Independent Schools Standards) (England) Regulations 2010 as amended (see below).

Signature

(Date)

Completed nomination forms must be returned to the School office by

21st April 2023



Qualifications and Disqualifications to Serve As A School Governor

A governor must be aged 18 or over at the time of their election or appointment and cannot hold more than one governorship at the same school.

No person who is a Local Authority Associated Person is eligible to be appointed to the office of governor unless their appointment to such office is authorised by the local authority to which they are associated. (Persons employed by a local council or hold/have held elected office may not be eligible to stand – please check with the Returning Officer if in doubt)

A person is disqualified from holding or continuing to hold office as a governor if he or she:

- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order)
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from being concerned in the management or control of anybody
- is included in the list of people considered by the Secretary of State as unsuitable to work with children
- is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002

- is disqualified from working with children under sections 28,29, or 29A of the Criminal Justice and Court Services Act 2000
- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor
- has received a prison sentence of 2½ years or more in the 20 years before becoming a governor
- has at any time received a prison sentence of 5 years or more
- has been convicted under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor
- has refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate
- has been disqualified from holding office as a governor of this school due to failure to attend governing body meetings for a continuous period of six months